

Global Advisory Group
Raleigh Regional Association of REALTORS®

I. Policy Manual Inclusion

Global Advisory Committee

Duties. Identify and explores opportunities to expand the global footprint of Raleigh Regional Association of REALTORS® (RRAR) both locally and abroad. The ultimate goal is to provide a forum for education and networking opportunities for those REALTORS® looking to expand their inbound and outbound clientele.

Composition. The five (5) person committee shall be appointed by the Executive Committee and will be comprised of Association Members in the roles of Chair, Vice-Chair, 3 Global Ambassadors, along with Staff Liaison. Terms for all roles will be for one (1) year, with the assumption that Vice-Chair will ascend to Chair role the following year.

II. Roles and Responsibilities

A. Chair (1 Appointed)

The overall duties and responsibilities include, but not limited to, the following:

- In charge of general meetings and executive sessions,
- Prepare agenda in coordination with staff liaison,
- Develop goals and objectives for Global Advisory Group,
- Plan year-long calendar: schedule speakers and topics,
- Introduce speakers at association-wide luncheons,
- Coordinate with speakers and staff liaison for any specifics needed at RRAR events,
- Represent Global Advisory Group & RRAR at various internationally themed events.

The term of office for Chair is 1 Year with the expectation that Vice-Chair will ascend to Chair the following year.

B. Vice-Chair (1 Appointed)

The overall duties and responsibilities include, but not limited to, the following:

- Support Chair in all his/her duties,
- Fill in for Chair whenever he/she is absent,
- Familiarize with the duties and responsibilities of Chair in preparation for serving as Chair the following calendar year.

The term of office for Vice-Chair is 1 Year with the expectation that Vice-Chair will ascend to Chair the following year.

C. Global Ambassador (3 Appointed)

The overall duties and responsibilities include, but not limited to, the following:

- Attend all general and executive team sessions/meetings,
- Assist Chair & Vice-Chair with getting information out to members and guests,
- Help host events that raise awareness for Global Advisory Group,
- Plan and implement promotion programs,
- Identify and reach out to possible expansion demographics,
- Identify and reach out to possible global sponsors along with staff liaison,
- Assist Chair & Vice-Chair with other assigned duties.

The term of office for Global Ambassador is 1 Year. Office term can be extended up to three successive terms (two reappointments). Reappointments of office are not guaranteed and must be applied for each calendar year. One Global Ambassador is chosen each year to ascend to Vice-Chair.

D. Staff Liaison (1 Assigned)

The overall duties and responsibilities include, but not limited to, the following:

- Assist with all Global Advisory Group meetings,
- Schedule room rentals needed for group luncheons and events,
- Oversee income and expense budget for year-end accounting,
- Develop and oversee community relationships and sponsorships,
- Oversee and complete NAR Global Achievement Award submission,
- Oversee and complete Profile of International Buyers/Sellers in conjunction with NAR,
- Coordinate with RRAR Communications Department for marketing of group events,
- Not a voting member, but will assist in all executive session planning and execution.

III. Appointment Process

All individuals will apply for the Global Advisory Group through the Raleigh Regional Association of REALTORS® Committee Appointment requests that begin on July 1st and ends on September 1st of each calendar year. Appointments will be selected and finalized by the RRAR Executive Committee in conjunction with staff recommendations.